



COVID-19 SAFETY PLAN FOR DAYBREAK CONSULTING INC.

Through health authorities' information and communication, we understand that the virus that causes COVID-19 spreads in several ways, including through droplets when a person coughs or sneezes, or from touching a contaminated surface before touching the face.

Please read the following information regarding Daybreak Consulting Inc. protocols related to safe operation during Covid-19.

The following protocols and practices will be put into place, beginning January 1, 2021.

New Location

We have adjusted our physical setting and site protocols in line with the new provincial restrictions. Our new location, directly across the hall from the old space, allows for better distancing practices, due to the open nature of the floorplan. As well, we have a kitchen area, which will allow for an extra hand washing station, as well as the 4 sinks available in the washrooms.

Drop OFF and Entry and Pick UP

Beginning and ending the day will look different than pre-Covid 19 procedures, in line with Worksafe BC First and Third Level Protections.

- Families will be met in the parking lot, and students will enter the building one at a time. **Families will not enter the building**, except in case of emergency, to limit the number of people in the hall and learning area.
- Parents will complete a daily check in, where they will answer questions to determine if any signs or symptoms of illness are present. Students who appear ill at drop off will not be able to participate that day, and students who become ill during the session will need to be picked up immediately. In this case, students will isolate while waiting to be picked up.
- Students will hang backpacks, and/or jackets, on the back of the chair at their assigned seat. All belongings will be stored at their assigned seat to avoid contact with other's belongings.
- Parents will pick up their children from the parking lot to reduce the number of people in the building. Please avoid using the washrooms, unless absolutely necessary.

Water, Snacks, and Lunches

- Families will have the option of participating in the provided snacks, or bringing them from home. Daybreak provided snacks will be served using Food Safe protocols, and students will not touch shared food until it is served to them by an instructor wearing gloves.

- If food is sent from home, please use an insulated lunch bag, or ice packs, as necessary, as the fridge and microwave will not be accessible.
- Students must bring a labelled water bottle from home, which can be refilled by a staff member as needed.

Social Distancing and PPE

Please be advised that procedures for physical distancing will be in line with Worksafe BC Second and Fourth Level Protections. We will now have the flexibility to distance the children's seating and learning area for the therapy lessons by having no more than 2 children at either end of a long table, or 1 child at a smaller table. When 2 students are using a table less than 6 feet long, a plexiglass shield will be used to separate students.

Instructors will wear masks and/or face shields at all times indoors, and students must wear masks when moving around the facility. Masks can be removed when students are seated at their assigned space.

For transportation to out trips, all occupants of the car will be masked at all times, and hands sanitized immediately before and after entering the vehicle.

Supplies, Hand Washing and Hand Sanitizer

Every student will have their own labelled container with individual learning supplies, (pencils, erasers, scissors, etc.) , not accessed by other students. Hands will be washed at every transition, and before and after eating.

Cleaning Protocols

The facility, including the bathrooms, all work areas, barriers, and all contact areas, will be cleaned frequently, including before and after the session, and at regular intervals during the time students are present. Every staff will have a sanitizing kit with Clorox wipes, hand sanitizer, and gloves.

Please feel free to call or text Shannon at 604-721-9506 with any questions! The safety of the children and the staff is our top priority!